



ST. BART'S
MULTI-ACADEMY TRUST

**TERMS OF REFERENCE (TOR)
FOR
EDUCATION AND STANDARDS COMMITTEE**
September 2026

Details

Title: Terms of Reference (ToR) for Education and Standards Committee

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Flourishing Together Releasing Potential Inspiring Futures

St. Bart's Mission

We ensure that every academy is a flourishing community, dedicated to releasing potential and inspiring ambitious futures through exceptional education.

St. Bart's Vision and Values

Releasing potential together through **PEACE**:



PASSION

We pursue excellence with energy and purpose, releasing the potential within every child and adult.



ENCOURAGEMENT

We nurture confidence and resilience, supporting each individual so that they can thrive.



AMBITION

We set high expectations, striving for fairness and opportunity so that potential is not limited by circumstance.



COLLABORATION

We work together in partnership, recognising that flourishing comes when we share strengths and support one another.



ENJOYMENT

We celebrate learning and community life, creating joy-filled environments where potential can flourish.



Our Trust Christian ethos is captured by the **PEACE** values and all schools work in close partnership (*whether C of E or community*) to ensure that all children, adults and the communities they serve flourish just as Jesus encouraged us to do in John 10:10 – ***“I have come that they may have life, and have it to the full.”***

St. Bart's vision includes a strong commitment to preparing our children for a world impacted by climate change, through learning and practical experience. We encourage pupils and staff to consider the impact of their actions locally and globally, while embedding climate change education across our curriculum, and sustainability into our ethos and Trust-wide practice.



Terms of Reference (ToR) for Education and Standards Committee

1. Introduction

The Trustees of St Bart's Multi-Academy Trust (the Trust Board) hereby resolves to establish a Committee of the Trust Board to be known as the Education and Standards Committee (the Committee).

2. Remit and Responsibilities of the Committee

The Education and Standards Committee is responsible for approving, reviewing, and challenging educational provision and standards across the Academies, including; curriculum, attainment and progress data of all groups of pupils, attendance, the personal behaviour and development of pupils at and across all the Trust's academies, and leadership & management of Academies within the Trust. By monitoring and reviewing the provision, curriculum and attainment of all groups of pupils, the Committee aims to address and identify any areas of success, development or concern. The goal of the Committee is to work to ensure pupils' needs are met and that they can reach their academic potential, regardless of their background.

The Committee's delegated powers are set out in the Schedule of Duties (see [Section 9](#) below).

3. Membership and Quorum

The Committee shall consist of at least three members of the Trust Board who will be appointed annually by the Board.

Members of the Education and Standards Committee shall hold office from either the date of their appointment until their resignation, or their omission from membership of the Committee on subsequent consideration by the Trust Board – whichever occurs first.

Employees of the Trust are not permitted to be members of the Education and Standards Committee, other than the CEO who is also a Trustee; however, other members of the Executive Team are able to attend meetings in an advisory capacity as and when invited by the Committee. Trust Principals may also be asked to attend meetings to offer their ideas, identify any possible areas for concern and discuss how these can be addressed within their academy.

The Committee may invite attendance at meetings from other persons who are not Trustees or Committee members to assist or advise on a particular matter or range of issues. Such persons will not be entitled to vote.

The Committee shall at the first meeting of each academic year, elect a member to act as Chair of the Committee (the Chair) being someone other than the Chair of Trustees. Where the Chair is absent from any meeting, the Committee shall elect a temporary replacement from among the members present. No person may act as Chair unless they are also a Trustee.

Trustees shall ensure that a Governance Professional (Clerk) is provided to take minutes at meetings of the Committee.

The quorum for the transaction of the business of the Committee shall be three Committee members or, where greater, any one third rounded up to a whole number of the total number of Committee members who are in each case present at the meeting and entitled to vote.

4. Proceedings of Committee Meetings

The Committee shall meet as often as is necessary to fulfil its responsibilities but at least three times a year.

The dates for each scheduled Committee meeting shall be agreed before the first Autumn term of the academic year.

The Chair of the Committee or any three Committee Members may, by giving notice in writing to the Governance Professional, call unscheduled meetings as long as appropriate notice of at least seven days is given to other members of the Committee. A shorter notice may be given where the Chair of the Committee decides a particular matter, including a pay or appeals issue requires addressing immediately.

A quorum must be present. If the number of members assembled for a meeting of the Education and Standards Committee does not constitute a quorum, the meeting shall not be held. Due notice of such adjourned meeting shall be given forthwith to all Committee members. If in the course of a meeting of the Education and Standards Committee the number of members present ceases to constitute a quorum, the meeting shall be terminated forthwith or adjourned until a quorum is present. Any further meeting shall be convened to a date and time which is reasonably practicable, but in any event within seven days of the date on which the meeting was to be originally held or was so adjourned.

Any member shall be able to participate in Education and Standards Committee meetings by telephone or video conference or other electronic means.

The convening of a meeting and the proceedings conducted thereat shall not be invalidated by any reason of any individual not having received notice of the meeting or a copy of the agenda thereof.

Members are required to send apologies in advance to the Governance Professional when they are unable to attend meetings.

Every matter to be decided at a meeting of the Committee shall be determined by a majority of the votes of the members present and voting on the matter. Each member present in person shall be entitled to one vote.

Where there is an equal division of votes, the Chair shall have a casting vote.

Each Committee member, if present at a meeting of the Committee, must disclose their interest, withdraw from the meeting and not vote on a matter if:

- there may be a conflict between their interests and the interests of the Trust;
- there is reasonable doubt about their ability to act impartially in relation to a matter where a fair hearing is required;
- they have a personal interest (including but not limited to a personal financial interest) e.g. Where they and/or a close relative will be directly affected by the decision of the Committee in relation to that matter.

A register of attendance shall be kept for each Committee meeting and published annually on the Trust website.

The Governance Professional shall circulate an agenda, copies of minutes of the previous Committee meeting, and any papers to be considered no fewer than seven clear days prior to the meeting.

The Governance Professional will take minutes during Committee meetings. The minutes will be approved by the Committee at the next scheduled meeting.

Confidential minutes will only be shared with Committee members who were present at the meeting where the confidential item was discussed.



The Committee will make the agendas, approved minutes and any reports, documents or papers considered for each meeting available for public inspection in line with the 'Academy trust handbook'. This excludes any material relating to a named employee, proposed employee, pupil or candidate for admission or referral to the academy, and any matter which committee members are satisfied should remain confidential.

5. Authority

The Committee is authorised by the Trust Board to carry out any activity authorised by these Terms of Reference or specifically delegated to it by the Trust Board and to:

- request any information it requires from any employee, external audit, internal scrutiny, or other assurance provider
- obtain outside legal or independent professional advice it considers necessary, normally in consultation with the Trust Board.

6. Reporting

The Committee shall arrange for the production and delivery of any reports or updates as requested by the Trust Board from time to time.

7. Amendment of Terms of Reference

These terms of reference are drafted and maintained by the Trust. The Trustees may make amendments to these terms of reference from time to time.

8. Effective Date

These Terms of Reference shall come into effect on 1 September 2026.

9. Schedule of Duties

The specific duties of the Education and Standards Committee shall be to:

9.1. General

- observe and comply with the Trust's Governance Code of Conduct, at all times
- appoint a Governance Professional to advise and guide the Committee of their duties and responsibilities, and to record minutes of all Committee meetings
- review the Terms of Reference for the Education and Standards Committee on an annual basis
- keep up to date with any relevant legislation and advise the Trust Board when policies or procedures need to be revised
- provide minutes of all Education and Standards Committee meetings for review at Trust Board meetings, if requested
- seek professional advice as necessary
- attend relevant training when appropriate
- report to the Trust Board on the proceedings, recommendations and decisions of the Committee
- encourage a culture within the Trust whereby each individual feels that he or she has a part to play in guarding the probity of the Trust, and is able to take any concerns or worries to an

appropriate member of the management team or in exceptional circumstances directly to the Trust Board

9.2. Data and Standards

- regularly monitor education quality, the effectiveness of standards and performance of pupils attending each academy, including for whole academies and any identified groups of pupils e.g. Gender, EAL, Pupil premium, SEN etc. and evaluate achievement and progress drawing on data, the self- evaluation document and other reports
- ensure effective challenge on educational performance and academic progress of different groups of pupils, e.g. pupils with special educational needs and disabilities, and vulnerable and disadvantaged groups, including those in receipt of Pupil Premium / Free School Meals and pupils with English as an Additional Language to ensure the best possible outcomes for all children
- analyse performance trends that could be present within the Trust and against academy, local and national performance data
- understand the targets that have been set within the Trust and challenge any areas for concern or underperformance against these targets
- monitor the pupil attendance rate of the academies and ensure that there are effective procedures in place to fulfil statutory requirements, especially regarding children missing education, e.g. through persistent or severe absenteeism and regarding children subject to reduced timetables
- monitor pupil mobility across the Trust, including mid-year admissions and departures, and consider the implications of pupil mobility
- monitor pupil behaviour, including suspensions & exclusions, restrictive intervention and use of Alternative Provision ensuring that appropriate procedures are in place across all academies to support this
- obtain progress reports from academies within the Trust of post-Ofsted action plans and other formal evaluation reports related to the quality and effectiveness of teaching and learning / school improvement to further inform and develop any improvement plans and strategies, including reports relating to SIAMS for Church Academies

9.3. Curriculum and Provision

- review the Trust curriculum strategy (and related statement) to ensure it is broad, balanced and effective, meets the needs of all pupils and gives pupils the cultural capital needed to succeed in life
- provide strategic oversight of the Trust's Church academies to ensure their Christian character is maintained and enhanced, in line with the Articles of Association and Diocesan guidance.
- monitor the effectiveness of the approach to inclusion and the effectiveness of support for vulnerable pupils, including those with SEND, those with English as an additional language and those who receive Pupil Premium, across the Trust, ensuring that their requirements are being met, including through annual SEND reviews, and the effective deployment of Pupil Premium Grant
- receive assurance that all academies are compliant with the Inclusive Mainstream Fund (IMF) requirements, including the development, publication and implementation of an Inclusion strategy, and that resources are appropriately allocated to support inclusive practice and improved outcomes

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- approve Term dates across the Trust (and consider and approve variances due to the locality of an academy)
 - review academy opening hours (school week) to ensure academies are delivering a minimum of 32.5 hours

9.4. Education Policy

- receive confirmation that the Trust's arrangements for the admission of pupils comply with relevant admissions legislation as appropriate, including any requirements to consult on these arrangements and as regards the publication of admissions information
- ensure pupils are with provided with independent careers guidance with regards to statutory requirements
- review any statutory policies / Trust overarching statements of intent related to the duties of the Committee or that may be referred by the Trust Board



ST. BART'S

MULTI-ACADEMY TRUST

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