

# BELGRAVE ST. BARTHOLOMEW'S ACADEMY



## JOB DESCRIPTION

### Position: Full time Special Educational Needs Support Worker

<b>Dates:</b>	<b>Closing Date 12<sup>th</sup> November 2018</b>
<b>Grade:</b>	<b>Level 3</b>
<b>Salary:</b>	<b>£16,863 - £17,391 FTE per annum</b>
<b>Location:</b>	<b>Westfield St. Barts</b>
<b>Contract Type:</b>	<b>Temporary 12 months</b>
<b>Contract Term:</b>	<b>Full Time</b>
<b>Hours/Work patterns if Part Time</b>	<b>32.5 hours</b>

#### Job Purpose:

The St Bart's Multi-Academy Trust, in partnership with Governors, staff and children are seeking to appoint a full time special educational needs support worker.

#### Key Duties / Responsibilities:

We are looking to appoint an enthusiastic special educational needs support worker.

The successful candidate will have responsibility for –

- Implement planned learning activities as directed by the teacher, adjusting activities according to pupils responses as appropriate
- Providing feedback to the teacher on pupil progress and behaviour
- Share information about pupils with other staff, parents/ carers, internal and external agencies, as appropriate
- Attend to pupils personal needs including toileting, hygiene, dressing and eating, as well as help with social, welfare and health matters, reporting problems to the teacher as appropriate. Physically assist pupils in activities where necessary.
- Update pupil records
- Understand and support independent learning and inclusion of pupils as required

#### We offer:

Westfield St Barts is a newly developed SEN Early Years setting catering for up to 20 early years children with additional needs. We are seeking an experienced special educational needs practitioner to support teaching and learning for SEN pupils. Providing specialist assistance to pupils who need particular help to overcome barriers to learning, such as those with moderate, severe, profound and multiple learning difficulties and/or behavioural, social, communication, sensory or physical disabilities.

- Enthusiastic, happy children
- The chance to work with staff who are friendly, skilled, willing to learn and love their jobs
- Outstanding CPD opportunities
- Supportive professional environment

Negotiation of grade is possible for the right candidate with the relevant experience.

## Closing date:

Closing date for applications is **Monday 12<sup>th</sup> November 2018, 12pm**

## Interviews:

Interviews will take place on **Wednesday 14<sup>th</sup> November 2018 - pm**

**Belgrave St. Bartholomew's Academy** is an equal opportunities employer. We welcome applications from all members of the community, regardless of gender, age, marital status, disability, ethnicity, religion, belief or sexual orientation.

**Belgrave St. Bartholomew's Academy** is committed to the safeguarding and welfare of children and young people and expects all its employees to share this commitment. This post is exempt under the 'Rehabilitation of Young Offenders Act 1974' and the successful applicant will be subject to an enhanced check by the Disclosure and Barring Service (DBS).

Visits to the school are encouraged.

Application packs are available from the school office.

Please contact Miss N Bi on 01782 235523 for further details and to arrange a visit.

## Contact Details:

Applications to be returned to:

Miss N Bi  
Belgrave St. Bartholomew's Academy  
Sussex Place  
Longton  
Stoke on Trent  
Staffs

Telephone: 01782 235523

Email: [office@belgrave.stoke.sch.uk](mailto:office@belgrave.stoke.sch.uk)