

# ST SAVIOUR'S C OF E ACADEMY



## JOB DESCRIPTION

### Position: Midday Assistant

<b>Dates:</b>	Closing Date: Friday 4th May, 2018
<b>Grade:</b>	Level 2
<b>Salary:</b>	Point 8
<b>Location:</b>	St Saviour's C of E Academy, Congleton Road, Talke, Stoke-on-Trent, ST7 1LW
<b>Contract Type:</b>	Permanent - Start date: May/June 2018
<b>Contract Term:</b>	5 hours, Monday to Friday

#### Job Purpose:

The St. Bart's Multi-Academy Trust, in partnership with Governors, staff and children, wish to appoint a dynamic, innovative and highly motivated Teaching Assistant.

We wish to appoint a Midday Assistant for 5 hours per week, term time only, to provide support over the lunchtime period. We are looking for a caring, committed and cheerful person, who is able to relate to and support children. You will be responsible for the care of children and will promote purposeful play during the lunch break.

Please email completed application forms to [office@stsaviours.academy](mailto:office@stsaviours.academy)

Please email/phone [office@stsaviours.academy](mailto:office@stsaviours.academy)/01782 433300 to book a visit

**Closing Date: Friday 4th May, 2018**

**Interviews will take place on Thursday 10th May, 2018**

#### Our successful candidate must have:

- Good communication skills
- A positive caring approach
- An ability to work well as part of a team

#### Duties will include:

- Organising games and activities, both indoor and outdoor and participating in the activities with the children
- Supervising and assisting children with their table manners
- Managing children's behaviour effectively

#### We can offer you:

- A happy and caring school environment
- Well behaved pupils, who are eager to learn
- A strong and supportive staff Team and Governing Body

We recommend that prospective applicants visit the school prior to making an application, where we look forward to welcoming you.

**Contact Details:**

St Saviour's C of E Academy Office - Karen Lowe

Tel: 01782 433300 or

Email: [office@stsaviours.academy](mailto:office@stsaviours.academy)