

WESTON FEDERATION

JOB DESCRIPTION



Position: Midday Activity Assistant

Dates: Closing Date: Tuesday 17th April 2018
Grade: Level 2
Salary:
Location: Weston Infant Academy, West Street, Weston Coyney, Stoke-on-Trent, ST3 6PT
Contract Type:
Contract Term:

Job Purpose:

The St. Bart's Multi-Academy Trust, in partnership with Governors, staff and children, wish to appoint a good Midday Activity Assistant who can demonstrate the potential to become an outstanding member of our team.

- To work as part of a team monitoring pupil behaviour during the midday break.

Key Duties / Responsibilities

- Supervise activities and maintain the health, safety, welfare, good conduct and safeguarding of pupils during the midday break, having regard to special or additional needs.
- Report incidents in line with school policy.
- Assist in the supervision of other activities during the midday break, including setting out and storing equipment
- Encourage pupils to select and eat healthy balanced meals
- Clean up spillages of food or liquid during meal service
- Wipe down tables and clean dining areas between meals
- Undertake similar work at other times, such as before and after school.
- Any other duties appropriate to the post.

Person Specification:

- Requires knowledge of school procedures for supervision of midday meals service and lunchtime activities.

Contact Details:

Weston Infant Academy Office
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